



Individual Tutoring Program ~ 2012

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Thanks for your interest in our specialized, individual, one-on-one preparation program. Our mission is to help you reach your goals on your college entrance exams.

Our specialized, one-on-one tutoring program tailors individual sessions to the specific strengths and weaknesses of a particular student, and within the time constraints of his or her busy schedule. We offer...

Targeted Preparation for PSAT*, SAT*, ACT® test, ISEE*, and SAT Math Subject Tests* ~

Individual sessions are designed to address subject matter content, strategy, and testing skills needed to maximize scores for the specific tests a student is taking for college admissions, or private high school admissions.

Flexible meeting times - Unlike other programs, our one-on-one program is designed with busy students in mind. Our permanent facility is open six days a week year round. Individual instructional sessions may be arranged to meet the student's availability.

Special support and reinforcement activities - additional, supplemental activities are available by special arrangement to reinforce the instructional sessions, if desired.

Vocabulary Lab - Interactive computer and video programs to reinforce vocabulary development

Full-Length practice tests with actual PSAT, SAT, and ACT tests - essential for significant improvement, overcoming test anxiety, and building testing endurance.

Supplemental test exercises - used to reinforce instructional session, outside the class time

We provide this specialized tutoring for PSAT, SAT, ACT, ISEE, or SAT Math Subject Tests on an hourly basis of \$99 per hour. If you prepay for 12 hours or more, the rate is \$91 per hour.

NOTE: Payment for individual tutoring sessions must be received in advance of conducting the tutoring session. Cancellation of a scheduled tutoring session must be made before the close of our office on the day before the tutoring session.

To schedule individual tutoring sessions, or for further information about this or other programs we offer, please call or come by our office. We would be glad to answer any questions or discuss your specific needs. To register for individual tutoring, simply complete and return the attached Registration Form and call us to schedule tutoring sessions convenient for your schedule.

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KDCP REGISTRATION FORM

www.karendillard.com

KD CAMPUS:	ORIENTATION CODE:	CLASS CODE:	REGISTRATION DATE:
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Student Name: First _____ Middle _____ Last _____

School (2011-2012): _____ Grade Level: _____ Year of Graduation: _____

Home Address: _____ City: _____ State: _____ Zip Code: _____

Home Phone:	Father's name:	Mother's name:
Student Cell:	Cell:	Cell:
Student Email:	Email:	Email:

Previous Test Results:	Date Taken	Critical Reading	Math	Writing	Total	Goal
	PSAT* Scores:					
	SAT* Scores:					

Sibling Name:	Sibling Name:	Sibling Name:
Grade Level:	Grade Level:	Grade Level:

PROGRAMS AND SERVICES

One-on-One Tutoring – PSAT/SAT/ACT® Tests/SAT Subject Tests/ ISEE/ Subject Tutoring

\$99 per hour
 \$91 per hour if paying in advance for 12 or more hours
 \$75 per hour if enrolled in Complete Program

Complete Program	Paying in Full	Installment Plan
<input type="checkbox"/> Complete Program – 12 th Grade ...	\$1099	4 pmts of \$295 = \$1180
<input type="checkbox"/> Complete Program – 11 th Grade ...	\$1499	6 pmts of \$270 = \$1620
<input type="checkbox"/> Complete Program – 10 th Grade ...	\$1999	8 pmts of \$270 = \$2160
<input type="checkbox"/> Complete Program – 9 th Grade ...	\$2599	10 pmts of \$280 = \$2800

Special Courses	Paying in Full	Installment Plan
<input type="checkbox"/> Duke Tip* Preparation Course – 7 th Grade ...	\$899	2 pmts of \$425 = \$850
<input type="checkbox"/> Pre-SAT Preparation Course – 8 th Grade ...	\$899	2 pmts of \$425 = \$850
<input type="checkbox"/> ISEE* Preparation Course – 8 th Grade ...	\$799	2 pmts of \$425 = \$850

PAYMENT OPTIONS

I am **Paying in Full**
 I am **Paying in Installments (See Terms Below)**

We accept cash, check, or credit cards (MC, Visa, and Discover)

- Credit card authorization or postdated check payments FOR ALL INSTALLMENTS must be received by the first meeting.
- Credit Card payments are run on the 10th of subsequent payment months.
- Postdated Checks must be dated for the 10th of the subsequent payment months.

CC #: _____ Card Holder's Name as it appears on card: _____

Exp Date: _____ V#: _____ Parent/Guardian Signature: _____

I acknowledge and accept the terms and conditions of the Enrollment Agreement and refund policy.

My submission of this Registration acknowledges my acceptance of terms and conditions of the Enrollment Agreement.

For Office Use Only								Date	Initials
Date								Rec'd	
Amt								DB	
PmtType								DGY	
Initials								QB	

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One~On~One Tutoring Contract

Payment Options

There are multiple payment options for one-on-one tutoring.

\$ _____ for _____ hours paid in advance.

You may pay \$ _____ in advance for _____ hours of tutoring. This payment must be paid in full before the first tutoring session begins. When you arrive for the first tutoring session, payment should be given to someone in the office or the instructor. If payment is not received before tutoring begins, then the payment is \$99 per hour. If all _____ hours are not used you may elect to use them later or reserve them for another sibling. If a refund is required, then it will be prorated at \$91 per hour.

\$99 per hour for single sessions

If you elect to pay \$99 per hour, then the payment must be received at the beginning of the tutoring session. When you arrive for the tutoring session, payment should be given to someone in the office or the instructor. If the payment is not received and we have to send a bill, then the payment is \$115 per hour.

Payment Method

You may pay by check, credit (Mastercard, Visa, Discover), or cash.

Cancellation Policy

Cancellation for tutoring sessions must be made before the close of our office on the day before the tutoring session. Cancellation notice should be by telephone, fax or e-mail. If cancellation is not received, then payment for that session is required.

I have read the One on One Policy and understand the payment policy and the cancellation policy.

Students Signature: _____

Date _____

Parents Signature: _____

Date _____